Sofa/Furniture Callout Guidelines

1) Callout of furniture description in the Parts Tracker & Item Master will be done similar to what a VIN number on a vehicle would be, where every character position has a purpose.
2) There are a total of 30 characters available to describe an item, however, we will only be using 28. And with-in these 28 characters every position MUST be used. If there are no alphabetical or numerical characters used in a given position, use a hyphen in its place.
3) Character 29 will be used if the sofa is **Powered** (P), and a dash (-) in position 30.
4) Character 30 will be used if the sofa has a **Footrest** (F), position 29 would have a dash (-) and position 30 would have the F. If the piece would have power as well as a footrest it would show up as P F.

i.e. below would be a 100" Extend-a-L sofa, right hand facing L, with a hide-a-bed, 2" x 24" notch in the arms for a Mountain Aire, model year 2016, décor package 380, with the "L", extend-a-L portion is powered, with Footrest

Item				Length			Frame Type					Right or Left Hand		Bed Style			Notch Size in Arms				Newmar Brand		Model Year		Décor Pkg Color			Power	Footrest
S	o	f	a	1	0	0	E	X	T	D	L	R	H	H	A	B	2	x	2	4	M	A	1	6	3	8	0	P	F
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

i.e. below would be 84" straight jack knife sofa for a flat floor application. Canyon Star 2015 model year décor package 390

Item				Length			Frame Type					Right or Left Hand		Bed Style			Notch Size in Arms				Newmar Brand		Model Year		Décor Pkg Color			Power	Footrest
S	o	f	a	-	8	4	S	T	R	A	T	-	-	J	K	N	N	O	N	E	C	S	1	5	3	8	0	-	-
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

ITEM: must use 4 characters [1 thru 4]; *use ONLY one of these three definitions*
- Sofa = SOFA
- Dinette = DINT
- Combo = CMBO (sofa and dinette as one assembly) (Villa 1 number; Flexsteel 2 numbers)

LENGTH: must use 3 characters [5 thru 7] (if only 2 characters are needed use a hyphen in the 5th position)
- 100" = 100
- 84" = -84
- 58" = -58

FRAME TYPE: must use 5 characters [8 thru 12]; *use ONLY one of these eight definitions*
- Extend-a-L = EXTDL
- Straight = STRAT
- Extend-a Face to Face = EXFTF
- Sofa Combo = SCMBO
- Euro Booth Combo = ECMBO
- Euro Booth = EUROB (LENGTH would be the dinette seat length; from the exterior wall)
- U-Dinette Combo = UCMBO
- U-Dinette = UDINT
- Comfort Dinette = COMFT

RIGHT OR LEFT HAND: must use 2 character [13 & 14]; *use ONLY one of these three definitions*
- Right Hand Extend-a-L sofa = RH
- Left Hand Extend-a- L sofa = LH
- Straight sofa = -- (2 hyphens)
- **D**oor **S**ide = DS
- **O**ff **D**oor Side = OD

BED STYLE: must use 3 characters [15 thru 17]; *use ONLY one of these seven definitions*
- Hide-A-Bed = HAB (when turned into a bed, the back of the sofa does not move)
- Jack Knife = JKN (when turned into a bed, the back of the sofa lays down flat)
- Fold-n-Tumble = FNT (air mattress) Flexsteel
- Dormi = DRM (Villa's Fold-N-Tumble)
- None Sleeper = --- (3 hyphens)
- Magic Bed = MGB
- Power Bed = PWB
- Side Folding Hide A Bed= SHB (Sleep Between the Arms) works similar to a jack knife, **87" min. length**

NOTCH SIZE IN ARMS: must use 4 characters [18 thru 21]
- An example would be 2x28 or 5x18 etc. (This measurement would be the height of the notch and length of notch from the back of the arm forward)
- No Notch at all = NONE

NEWMAR BRAND: must use 2 characters [22 & 23]; *use ONLY one of these ten definitions*
- Bay Star Sport = BT
- Bay Star = BS
- Canyon Star = CS
- Ventana LE = VL
- Ventana = VT
- Dutch Star = DS
- Mountain Aire = MA
- London Aire = LA
- Essex = EX
- King Aire = KG

MODEL YEAR: must use 2 characters [24 & 25]
- 2015 = 15
- 2016 = 16
- 2017 = 17

DÉCOR PKG COLOR: must use 3 characters [26 thru 28]
- These are the last 3 digits from the Interior color package number

POWERED: use character 29; position 30 will have a dash
- Powered (P)

FOOTREST: use character 30; position 29 will have a dash
- Footrest (F)